



ENROLLMENT APPLICATION 2016-17

BETHANY CHRISTIAN ACADEMY – NCE

2603 Brookdale Drive
 Brooklyn Park, MN 55444
 Phone: 763-717-8928
 Fax: 763-374-6049
 Email: bethanyacademy@ncek12.com
 www.ncek12.com

** One application per family. Please print clearly.*

FATHER Information: Faculty: yes no

LAST Name: _____

FIRST Name: _____

CELL Phone #: _____

Include in school alerts & communications: yes no

E-mail: _____ Include in school communications: yes no

MOTHER Information: Faculty: yes no

LAST Name: _____ FIRST Name: _____

CELL Phone #: _____ Include in school alerts & communications: yes no

E-mail: _____ Include in school communications: yes no

HOME Information:

HOME Address: _____ City: _____ State: _____ Zip: _____

HOME Phone #: _____ Include home phone in school alerts & communications: yes no no home phone

STUDENT Information:

	FIRST Name	LAST Name	Date of Birth	M/ F	New or Returning	Grade in 2016- 17	Social Security # is required for 7-12 th graders	PE T-Shirt size Kids: S, M, L, XL Youth: S, M, L, XL	ORDER School Burgundy Sweater	
									Y/N	Size
1										
2										
3										
4										

STUDENT COMMITMENT 7-12 Grades: I, _____ (additional student) _____,
 agree to abide by the school's standards of conduct, uniform, and other regulations expected of me at Northwest Christian Education and will not give the impression to students,
 parents, or faculty that I am not in harmony with the goals, aims, and standards. Outside of NCE School, I will uphold its policy per Parent-Student Handbook.

EMERGENCY contact/pick up permission:

First/Last Name	Phone	e-mail	Relationship to child	Pick up permission? Yes/No

FAMILY Last Name _____

<input type="checkbox"/> Non-member	<input type="checkbox"/> Re-Enrollment
<input type="checkbox"/> Member of Bethany Church	<input type="checkbox"/> New Enrollment

Grade	Regular Tuition: ANNUAL/12MO (150 sch. days)	Equipment fee:	Maintenance fee:	Annual Fee: Books & Activities	Registration: \$100 -\$50 off, if registered before April 1, 2016 -\$25 off, if registered before June 1, 2016 *Registration fees are non-refundable
K4	\$3,180/\$265mo	\$130.00 Onetime fee for a new student <i>*Due by the first day of school</i>	\$300 Onetime fee per family <i>*Due by the end of each school year</i>	\$200	
K5	\$3,720/\$310mo			\$200	
1-5	\$3,720/\$310mo			\$220	
6-8	\$3,930/\$327.50mo			\$250	
9-12	\$4,230/\$352.50mo			\$300	

** For membership and other available discounts see page 2.*

TUITION DISCOUNTS (one per family): *Discounts and payment options may not exceed 25% in total assistance. Other annual fees will be applied without discount.*

Church Membership Discount: Members of Bethany Church are giving to the church where BCA is located and so get the annual discount of \$600 per child.

Multi-Family Discount: 1st - the oldest child 0%, 2nd to the oldest child 5%, 3rd to the oldest child 10%, 4th to the oldest child and following children 100%.

Ministry Discount: Full-Time pastoral discount is available up to 25%. Other key church positions may have the annual family service hours waived.

Scholarship: Students in grades 7-12 may receive \$250 per semester (minimum GPA of 3.7 or above in the preceding semester), for a total of \$500/year. The GPA and exemplarily behavior verification is required every semester. The application window is from February 1 – April 1, 2016. The application fee is \$25 and is non-refundable.

Payment Options: Annual Payment 5% Semester Payment 2% Quarterly MONTHLY (12 payments on the 14th of each month, Aug-July) Auto Pay ONLY.

**In order to secure the Annual discount, the amount should be paid within 15 days of the agreement confirmation; Semester payments should be paid by August 14th & February 14th; Quarterly payments should be paid by August 14th, November 14th, February 14th, and April 14th. If the payment is not received by the due date, the discount will be removed.*

ENROLLMENT PROCESS: Upon submitting the registration application to the NCE office, two weeks are required for processing. When the Enrollment Confirmation is issued, the family has two weeks for review/verification/cancellation. Within two weeks of receiving the Enrollment Confirmation, the enrollment is confirmed and valid as issued, and the annual payment is due.

PARENT AGREEMENT (both parents/guardians, please initial):

- ____ 1. We read and agree with the NCE statement of faith, as stated in the Parent-Student Handbook and with established policies and guidelines.
- ____ 2. We will faithfully support the school through our prayers and positive attitude, and share any complaints, questionable or negative comments, with ONLY the people involved (administration or faculty), and NOT around our child.
- ____ 3. We will uphold the spiritual emphasis of BCA and support the high academic standards of the school by providing a place at home for our child to study and giving our child encouragement in the completion of assigned homework.
- ____ 4. We understand the importance of commitment and involvement to insure success for our child/children. We understand that it is our responsibility to make sure our child/children spend a minimum of one to two hours a day, five days a week on assigned schoolwork or enough time to complete all assignments in the daily schedule.
- ____ 5. We understand that parents' failure to comply with the established NCE policies and discipline, and lacking parental commitment (including but not limited to bringing children to required school performances, attending school events, participating in school fundraisers, and financial obligations) will forfeit the student's privilege to attend NCE school.
- ____ 6. We understand that we need to have our own medical and major accident insurance in case of an emergency situation during school hours at the church facility and school related events. We give permission to the school authorities, in case of emergency, to obtain medical treatment for our child in our absence.
- ____ 7. We understand that BCA is a tuition driven school and so required each family involvement through completion of 30 service hours per family/year (for single parent home 15hrs/yr). In the case of service hours' incompleteness, we agree to pay off the remaining hours (\$10/hr).
- ____ 8. We understand that withdrawal penalty (20% during I-sem and 10% during II-sem) will apply for any withdrawal reasons and school records will be on hold until all accounts are settled and materials returned.
- ____ 9. We understand that a one-time change of our tuition contract is permissible within a two week windows, and for other requests a \$25 fee is applicable.
- ____ 10. We understand that it is our responsibility to contact the NCE office regarding any changes to contact (phone/email) and/or address information.

SCHOOL EVENT PERMISSION (please initial):

_____ I hereby certify that my child has permission to participate in NCE school field trips and other related school events that are part of the school curriculum.

_____ I hereby grant permission for NCE school to photograph/videotape my son/daughter for the school yearbook, publications, school FaceBook, or website.

CHURCH AFFILIATION: _____ Pastor's Full Name: _____ Phone: _____

Years of membership _____ Church Attendance: Weekly Occasionally Other (please explain) _____

Church Participation: _____ Children participate in: Sunday School Teens Choir Other: _____

REFERENCE (new families only): (1) Previous School Principal or Teacher: Full Name _____ Phone _____ Email _____

(2) Other person who can speak on behalf of the family (not relatives): Full Name _____ Phone _____ Email _____

Parent 1 Signature: _____ Date: _____ **Parent 2** Signature: _____ Date: _____

NCE OFFICE USE ONLY: Application received by: _____ date: _____
 Registration Annual/Book Fee Payment Auth. Immunizations (K5,1,6, & New ONLY) SS# for 7-12th gr. All signatures Other forms attached?